

**Shepherd Union Building
318601**

DO NOT MAKE ENTRIES ON THIS SHEET. IT IS FOR DISPLAY ONLY

Student Fee allocations

| | 16-17 Actual | 17-18 Actual | 18-19 Budget | 19-20 Proposal | 19-20 Difference | % 19-20 Difference |
|--------------------------------|--------------|--------------|--------------|----------------|------------------|--------------------|
| Base amount | \$ 1,085,928 | \$ 1,141,230 | \$ 1,147,062 | \$ 1,147,062 | \$ - | N/A |
| 61000 - Salary | \$ 665,138 | \$ 678,328 | \$ 593,818 | \$ 593,818 | \$ - | N/A |
| 62000 - Wages | \$ 82,428 | \$ 118,868 | \$ 209,735 | \$ 209,735 | \$ - | N/A |
| 63000 - Benefits | \$ 322,746 | \$ 328,418 | \$ 327,894 | \$ 327,894 | \$ - | N/A |
| 71000 - Current Expense | \$ 15,616 | \$ 15,616 | \$ 15,616 | \$ 15,616 | \$ - | N/A |
| 75000 - Travel | \$ - | \$ - | \$ - | \$ - | \$ - | N/A |
| 76000 - Scholarships | \$ - | \$ - | \$ - | \$ - | \$ - | N/A |
| 77000 - Capital Outlay | \$ - | \$ - | \$ - | \$ - | \$ - | N/A |
| Total Expense | \$ 1,085,928 | \$ 1,141,230 | \$ 1,147,062 | \$ 1,147,063 | \$ - | N/A |
| One time request | | | | \$ - | \$ - | N/A |
| Total Request | \$ 1,085,928 | \$ 1,141,230 | \$ 1,147,062 | \$ 1,147,063 | \$ - | N/A |
| Carry Forward | \$ - | \$ - | \$ - | \$ - | \$ - | N/A |

Notes, including any one-time request(s):

STUDENT FEE RECOMMENDATION COMMITTEE

FEE REQUEST FOR 2019-20

Department or Program Name: Shepherd Union

Name & E-Mail: Molly Ward Mollyward1@weber.edu

Phone: 801-626-7580 _____ Location: SU 406D _____

Note: All Student Affairs units must review fee requests with their SAMC representatives prior to submission

Please respond to all of the following questions in a brief and concise manner (do not exceed 5 pages for questions 1-5).

1. What is your overall mission?

The overall mission of the Shepherd Union is to service as the focal point of daily campus life on the Weber State University campus. We provide an array of programs, services, and operations that unify the university community and provide a stimulating, yet relaxing environment for personal interaction and individual growth.

The formal Shepherd Union mission reads:

The Shepherd Union promotes a strong sense of community for Weber State University through programs, services, and facilities.

We Value:

- *The educational process and the role we play in the development of people*
- *A comfortable environment where EVERYONE is welcome*
- *Quality services for the personal convenience of the community*

2. What do students gain from participating in your program/facility that contributes to the success of a student's educational experience at Weber State?

The Shepherd Union maintains an intentional array of services, programs, and operations designed to engage students in a socially educational environment. This includes providing a physical forum for conferences, lectures, seminars, socials, and events. Additionally, the Union provided real-life employment opportunities to student while they complete their formal education.

3. Describe, in general, the evaluation process that your program/facility uses to assess

your ability to meet your mission.

The Shepherd Union practices the goals of the continuous improvement in the evaluation our programs and services. Our overall goal is “to provide a premier Union experience” with a focus on providing excellent customer service.

The Shepherd Union utilizes several evaluation methods:

- EBI
- 6 Column Model
- Comprehensive program review
- Benchmarking from the Northwest Directors and ACUI programs
- Use of advisory boards
- Fiscal/data reports
- Counting usages of facilities
- Informal feedback
- Customer evaluation of services

4. State any increases you received from student fees for 2018-2019 (if any), and explain how the increases were/will be used.

The Shepherd Union has not received Student Fees Fund increases for the 2018 – 2019 fiscal year.

5. Describe any increases you are requesting from student fees for 2019-2020 and explain your justification for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).

The Shepherd Union is not requesting any additional Student Fees for the next fiscal year.

6. Complete the attached spreadsheet outlining your overall budget and any requested increases. Each requested increase described in your narrative (see question 5 above) should correspond to the line items in the spreadsheet column “18-19 Change.”

If you have any questions, please contact Alicia Ambrose at 626-6008, aliciaambrose@weber.edu, Dave Taylor at 626-6737, dtaylor@weber.edu, or Brett Perozzi at 626-6008, brettperozzi@weber.edu.